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DPD-7081-60
19 September 1960

MEMORANDUM FOR THE RECORD

SUBJECT: Trip to Boston on 8 and 9 September 1960

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1. Messrs. [REDACTED] visited EG&G (Boston) 9:00 AM to 10:30 AM and discussed the following:

(a) New contract covering work in three phases (normal operation, preliminary studies, and special projects). This format had previously been discussed with Mr. [REDACTED] in [REDACTED]. Within the next week a proposal covering this work will be furnished by the Contractor.

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(b) Introduced [REDACTED] as successor Contracting Officer.

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(c) [REDACTED] advised us that overhead discussions with the AF were progressing faster than expected and the 1959 rate should be determined in the near future.

2. Baird-Atomic was visited from 11:00 AM to 2:30 PM. The following items were covered:

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(a) [REDACTED] was introduced as successor contracting Officer.

(b) The Contractor agreed to give us a statement on each contract indicating final billings for the periods involved.

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(c) The Contractor was reminded about its monthly report.

(d) [REDACTED] will generate action to provide coverage for spares and T&M work if he cannot accomplish through normal Navy channels.

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(e) [REDACTED] was given a plant tour.

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3. [REDACTED] was visited from 3:15 PM to 6:15 PM. The following items were discussed:

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(a) [REDACTED] was advised of an Auditor's pending visit to review minimum DOD audit requirements. This work was in accordance with his earlier request for a re-review.

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(b) All outstanding contracts were reviewed and it was apparent that the Contractor did not have a current record of the status of each one in its files, particularly on those ready for close-out. Accordingly, we agreed to furnish a check list showing all outstanding items due us so that action could be taken.

(c) The purpose and needs for the monthly status report were again reviewed. The Contractor will furnish the following each month on each contract and task order:

(1) The expenditures and commitments through each month which consist of billed and paid items, unbilled items to be billed and commitments to subcontractors.

(2) Projection through completion of work or 30 June of year, which ever is appropriate.

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(d) [REDACTED] was introduced as successor Contracting Officer and given a trip around the area.

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(e) [REDACTED] requested the Government consider transfer title of equipment purchased under our contracts to [REDACTED] under authority of ASPR 13.082. If he desires to pursue this further, subsequent to our discussion of related "no fee" requirement, he will forward a letter.

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(f) The Contractor also discussed the possibility of charging [REDACTED] direct to each contract based on labor participation by the [REDACTED]. This raises some accounting problems if other Agencies were doing business there and we desire the Auditor to review this problem from a DOD audit viewpoint.

4. On 9 September 1960 (10:00 AM to 4:30 PM) EPEK Corporation was visited. The following areas were discussed:

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(a) [REDACTED] was introduced to [REDACTED] as the successor Contracting Officer.

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(b) The company reorganization was discussed, including reassignment to their West Coast facility.

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(d) Overhead was discussed. The 1958 and 1959 rates have not yet been negotiated. The [redacted] used on proposals was discussed and we advised we would use this rate but would reserve funding to cover potential overruns.

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25X1A (e) [redacted] advised that the "O" work under our [redacted]

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order were working out very well administratively. He indicated [redacted] wanted to hold a meeting in the near future to review this portion of the program.

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25X1A (f) The black program was reviewed with [redacted] for [redacted]

(g) A tour through the Route 128 plant was conducted including the black area.

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Chief, Contract Branch, DPD

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DPD-DD/P:CB:

(19-9-60)

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